

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

Church
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FOR THE YEAR ENDED  
31 August 2023

Circuit	Circuit no.	
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**Registered Charity - Charity Registration number**

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Church Stewards:


Treasurer:

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	Note			
a2	Offerings and Tax recovered				
a3	Bank and CFB interest and Investment income				
a4	Lettings				
a5	Other receipts				
a6	<b>TOTAL RECEIPTS</b>			(a7)	

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share				
b3	Donations				
b4	Repairs and Maintenance				
b5	Utilities (Insurances, water charges, heating & lighting)				
b6					
b7	Other payments				
b8	<b>TOTAL PAYMENTS</b>			(b9)	

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	(a6-b8)			
c2	Total funds brought forward from last year			(c6)	
c3	<b>Sub total</b>	(c1+c2)			
c4	Transfers and adjustments			(c7)	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	(c3+c4)		(c8)	(c6)

SECTION D		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
d	<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>				
	<b>(these amounts are not to be included in total receipts/payments figures above)</b>				
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations				
d3	Offerings/Gifts - passed to external organisations				
d4	<b>BALANCE STILL TO BE PAID</b>	(d1+d2-d3)			

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**

**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	Church accounts (totals brought forward from page 2 - totals column)		(a7)	(b9)	(c6)	(c8)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>				(x)	(y)
	<b>TOTAL RECEIPTS</b>		<b>TOTAL PAYMENTS</b>			

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

**CHURCH - CASH FUNDS HELD at 31 August 2023**

	OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand	
f2	Bank Current Account	
f3	Bank Deposit Account	
f4	Central Finance Board	
f5	Trustees for Methodist Church Purposes	
f6	Other funds	
f7	<b>SUB TOTAL - Church accounts</b>	(c6)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	(e11)
f9	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	(x)

**SECTION G**

**OTHER ASSETS and LIABILITIES**

	At 1 September 2022	At 31 August 2023
g1	Investments (include Endowments)	
g2	Land & Buildings (see notes re Insurance value)	
g3	Other Assets	
g4	Loan(s) - show amount outstanding at year end	
g5	Other Liabilities	

f4 Include only Funds held at the Central Finance Board  
 f5 Include only Funds held at Trustees for Methodist Church Purposes  
 g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church ..... No.....

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... Date.....

Name and address of treasurer .....

..... Post Code.....

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2023 were/will be\* presented to the meeting of the Church trustees held on .....

Signature of the Chair of the meeting .....

Name of the Chair of the meeting ..... Date .....

## Independent Examiner's Report to the Trustees of the

.....Church

Charity Number .....

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... Church for the year ended 31 August 2023 set out on pages ... to .... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church ..... No .....

**Independent Examiner’s Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .....

Name of independent examiner .....

Relevant professional qualification of independent examiner .....

Name of firm (where appropriate) .....

Address .....

..... Post Code .....

Date .....

\* delete or circle as appropriate