

CREATING SAFER SPACE

Safeguarding Training

Advanced Module Online 2021 Edition

Welcome

The Advanced Module is designed to ensure that you are fully equipped to fulfil your safeguarding responsibilities within the Methodist Church. It will help you understand what to look out for, how to respond and when to ask for help, to ensure that Methodist Churches are safe places for all.

The Advanced Module (online) is an interactive course where case studies, film clips, questions and discussions will be used to enhance your learning. The Module is in three parts:

1. **Advanced Module e-learning**, an independent learning experience, you can complete at your own pace in advance of the Gathered session. This takes between 4 and 7 hours depending on your learning preference, and can be done in small sections or all at once. It must be completed at least 2 full working days before your Gathered session OR the deadline set in your District.
2. **Advanced Module Gathered**, a 2 hour facilitated session, for up to 15 participants, which will consolidate and continue your earlier learning. This will be led by one of the District Advanced Module Trainers and the District Safeguarding Officer. A chaplain will also be present.
You have registered to join a Gathered session. For full details of this see the covering email.
3. **Advanced Module Handbook**, this will support your learning during Advanced Module (online) and be a reference point for further study and resources. This is for your personal use and is not assessed.

Aims and Objectives.

To consolidate and develop your previous safeguarding learning and;

- explore what this means in your designated role of responsibility within the church.
- further equip you with skills and resources to be confident in promoting good practice in the church and community.
- extend your understanding of responding well to different groups within the church community.

E-learning

The e-learning section of the Advanced Module (online) will be completed on Theology X, which is an e-learning platform.

Once your course enrolment on a Gathered session has been confirmed you will receive an email which will enable you to log onto TheologyX.

- Follow the instructions to set up your account using the same email address you used register for the gathered session and a password of your choice.
- You will receive an email from Theology X to validate your account. Follow the instructions on that email. If you don't receive this (please check spam) contact AMOnlinetraining@methodistchurch.org.uk

If you already have a Theology X account, the Advanced Module will appear on your dashboard **once you are enrolled**.

An introductory video 'Welcome to Theology X', which is not specific to this course but you may find helpful, can be found <https://youtu.be/ygR86MMoCAE>

The e-learning does not have to be completed in one sitting. You can return to complete the material or to recap as needed. We estimate that completing the material will take 4 to 7 hours depending on your learning style. Please make sure you have completed all sections of the e-learning and have recorded all information in your Workbook before you attend the Gathered session. Failure to complete the e-learning may mean you will not be able to attend your chosen gathered session.

Workbook

The Workbook is for you to use during the e-learning and to bring to the Gathered session as a reference and for further notes. The purpose of the Workbook is as a place for you to note your reflections, learning, any questions you have and any action points. It is for your personal use and is not assessed. You will find the Workbook attached to your joining email, it is also available at the top of the course pages on TheologyX. If you wish to use a printed copy of the Workbook and do not have access to a printer, please find contact details in the covering email for assistance.

The Gathered Session

The Gathered session will consolidate your learning in key areas and will provide an opportunity for you to raise questions from both the e-learning and the Gathered session itself.

Accessing a Gathered Session

For the Gathered session on zoom you will need a computer or Tablet with webcam and microphone (these are often built into your device). As you arrive at the zoom session please have your camera and sound on and keep your camera on throughout so we can look after you. On Zoom, please display your name so that the leaders know who you are and can admit you to the session.

The zoom link for the session will be sent by a member of the training team.

The Gathered session zoom will typically be open 15 minutes before the start time to allow you to arrive and settle in.

Preparing to take part in the Gathered Session

If possible, find a quiet space where you can fully engage with the session without distraction. Be aware that some of the content may not be appropriate for others in your home so consider either being in a different room or wearing headphones.

Before you arrive at the Gathered session there are a few things to reflect on. Together we will explore further the Grooming in a Church Context and Revd. Smith case studies and we will discuss how we create safer spaces, in our churches, for all those who have experienced abuse. Please have a look at your notes in your Workbook beforehand.

We will also be focusing on Listening Skills, in a number of ways, including a listening exercise. For this please could you think of a one-minute story about one of the areas below, which you are comfortable to share.

- A pet hate, and why this is so.
- A favourite activity.
- Something I'm proud of.
- A time when I was out of my comfort zone.

The story is simply a vehicle for the learning so there is no pressure to think of a great story!

Look After Yourself

Safeguarding, and the issues involved affect many of us in different ways. It may be that you find elements of the e-learning or Gathered session hard because of the content of the discussions or because you have close experience of abuse, it impacts on a current situation or you feel overwhelmed by the issues covered.

It is important that you look after yourself and take time out if needed during Advanced Module (online). If the e-learning raises painful issues for you, please share this with your local minister or someone else you trust.

During the Gathered session a chaplain will be available. They will be introduced at the start and can be contacted by phone during and after the session.

Privacy notice

By taking part in Advanced Module (online) your relevant personal information will be held by the district. To find out more about how your information is processed and your Data Protection rights please click [here](#)

Thank you for taking part in the Advanced Module (online), we hope that you find the experience helpful.