

PROPERTY QUINQUENNIAL INSPECTION CERTIFICATE AND REPORT SUMMARY

SCHEDULE E: MANSE OR OTHER HOUSING

NOTES:

- 1 digital copy and 3 paper copies of this Certificate and Quinquennial Report are to be sent to the Superintendent Minister/Circuit Appointee, who will send one of each to the Circuit Steward/Manse Secretary and one to the District Manses Committee Secretary
- Additional copies may be made locally
- **Items 1-4 should be completed by the Superintendent Minister/Circuit Appointee before issue to the Inspector**

PROPERTY DETAILS

1	Address		
2	Circuit	No.	
3	Date of last Inspection		
4	Church Appointee name address		
	office held		

5	Listed Building Status				
	Grade (England & Wales)	I <input type="checkbox"/>	II* <input type="checkbox"/>	II <input type="checkbox"/>	Nil <input type="checkbox"/>
	Grade (Scotland)	A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	Nil <input type="checkbox"/>
6	In Conservation Area	Yes <input type="checkbox"/>	No <input type="checkbox"/>		

7	Summary and Recommendations	Range of likely cost (£,000s + scaffolding costs etc.)
A	<i>Urgent, requiring immediate attention</i>	
B	<i>Requires attention within 12 months</i>	
C	<i>Requires attention within 12–24 months</i>	
D	<i>Requires attention within 5 years</i>	
E	<i>Desirable improvements, no timescale</i>	
X	<i>Requires further investigation/survey</i>	
M	<i>Routine maintenance</i>	

8	Matters for further investigation (e.g. opening up, special access, extended or detailed inspection)

INSPECTOR DETAILS

Name	
Address	
Qualifications	
Telephone	Email
Signed	Date