

**30 DAYS WITH**

the book of

**REVELATION**



## **BIBLE MONTH TRAINING DAY**

**FOR MINISTERS, LOCAL PREACHERS, WORSHIP LEADERS  
AND THOSE WORKING WITH CHILDREN, YOUTH AND FAMILIES**

**10AM - 3PM / SAT 11 MAR**



## **Host a local Church or Circuit hub for this event.**

We want to make this a day not just of learning but also of fellowship. We're encouraging circuits and churches to gather all those involved in facilitating Bible Month, so that you can enjoy the live broadcast together and take advantage of the opportunity to discuss and share what you're learning and how it might land in your context.

This guidance pack will lead you through organising a local hub for this event, including tips for making the most of the day.



## **ROLE OF HOST:**

As well as arranging the venue, offering refreshments and providing a warm welcome, your job as host may be to facilitate the group. This might include introducing the event and providing further instructions if people are unsure what it involves; encouraging discussion between attendees; or taking feedback and questions from groups and passing them on to the speakers using the tools / methods provided. You may decide to encourage people to keep moving between groups so they get to meet and reflect with different people. If you are expecting a larger group it might be helpful to have someone in the role of Chaplain so there is someone for people to talk to should the conference content raise issues they would like to explore.



## **REGISTRATION:**

Register your gathering by selecting the 'Host a Hub' ticket on our [online event page \(CLICK HERE to view in browser\)](#). You'll receive an email nearer the time with further details, as well as the direct link to the conference broadcast. Clicking this link will enable you to join the event live on 11th March 2023.



## **VENUE:**

Your venue can be any place that is large enough for people to gather, such as your church worship area or church hall. Ensure the venue is appropriate for the size of your gathering, whether you are expecting 5 people or 30.


- Ensure your venue is suitably equipped for any participants with access needs
- Use clear signage so that attendees know where to go and how to find the emergency exits and toilets.
- You may find it helpful to set up seating around tables or in small groups so that people can watch the sessions and then transition seamlessly into discussion.
- Refreshments such as hot and cold drinks might be welcomed. It is up to you as to whether you provide lunch or ask people to bring their own. But be sure to communicate these expectations in advance.

\*Please do refer to the guidance at the time on the Methodist Website for Covid Restrictions and Risk Assessments.




## **TECHNOLOGY:**


In order to stream the Live Broadcast you will need reliable internet access and space to gather around a screen (for example, your laptop or PC). If wi-fi is an issue, you may find an ethernet network cable offers a more stable connection. For bigger groups, using a projector, screen and plug-in speakers or a good sound system may be preferable.


 **STREAMING:** All you need to watch the stream is access to YouTube. Links to the broadcast will be emailed out through Eventbrite in the days leading up to the event. Try to set up everything in advance and have a trial run to check that all the equipment is working. The stream will go live on 11th March from 9:30am, which should give you some time to work out any technical issues you might encounter before the event formally starts. If you are not confident about using this technology, try to find someone in your local church or area who can offer support.

We will make it simple for you to ask questions to speakers on the day. Team members will gather questions and comments, group them up and share them with speakers. We will share details of how to do this on the day.

 **TIMINGS:** The event runs from 10:00-15:00. The presenters on the live stream will let you know when it's time for a break, a discussion, etc.

- Tune in from 9:30am to ensure your equipment is working.
- From 10am we will stream a time of reflection and devotions.

 **QUESTIONS:** Should you have any further thoughts, questions or concerns in the run up to the event, please contact Michael Wadsworth: [WADSWORTHM@METHODISTCHURCH.ORG.UK](mailto:WADSWORTHM@METHODISTCHURCH.ORG.UK)

 **FEEDBACK:** We'd love to hear your reflections on being a host for this e-conference. Please share your highlights from the day and let us know how we could improve the experience. We'll be sending out an evaluation form or you can email us at [BIBLEMONTH@METHODISTCHURCH.ORG.UK](mailto:BIBLEMONTH@METHODISTCHURCH.ORG.UK)



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