

## **Methodist Council Remuneration Committee Terms of Reference**

The Pay and Grading Policy, which the Council adopted at its meeting in October 2015, required that there would be a Methodist Council Remuneration Committee to consider the pay for those roles within the new levels 6 and 7. The terms of reference for this Remuneration Committee are set out below, and the Council is asked to adopt them.

### **Purpose**

The purpose of the Methodist Council Remuneration Committee is to:

- authorise the pay review of the staff in levels 6 and 7 and any other changes to their terms and conditions of employment or remuneration.
- ensure that the responsible managers of those staff in level 6 and 7 roles have the opportunity to input to the discussions of the committee and that these contributions are taken into account in the decisions made.
- ensure that the decisions are aligned with the Methodist Council Pay and Grading Policy.

### **Constitution**

The Remuneration Committee shall comprise:

- The Chair of the Methodist Council who shall Chair the Committee
- The Chair of the Strategy and Resources Committee
- The Secretary of the Conference

The HR and Development Manager and the Chair of the Grading and Remuneration Sub-Committee will advise the committee.

### **Meetings**

The Remuneration Committee shall meet at least once a year. Meetings may be held and decisions taken either in person, or through telephone conference or exchange of emails.

### **\*\*\*RESOLUTION**

- 27/1. The Council adopts the Terms of Reference and membership of the Remuneration Committee.**