

Bible Month LP / WL Training Day



with input from







Saturday 19th March 2022 | 10am - 3:30pm

This event is being live-streamed from *Salisbury Methodist Church* to Districts and Circuits across the Connexion.

Host a local circuit hub for this training day:

We want everyone to feel included and to make this a day of learning and fellowship that anyone can access. As such, we are encouraging circuits to host a local hub for this event.

Bring together local preachers, worship leaders and other interested parties. Watch the live stream together and take advantage of the various opportunities that will be on offer throughout the day to reflect, discuss and imagine how you might encourage your circuit to join in with and enjoy Bible Month.

Interested...? Attached is a guidance pack that leads you through organising a local hub for this event, including tips for making the most of the day.



REGISTRATION:

Register your gathering via our Eventbrite page: *https://www.eventbrite.co.uk/cc/bible-month-80029*, and you'll receive an email nearer the time with further details, as well as the direct link to the conference broadcast. Clicking this link will enable you to join the events live on 19th March 2022.

VENUE:

Your venue can be any public place that is large enough for people to gather, such as your church worship area or church hall. Ensure the venue is appropriate for the size of your gathering, whether you are expecting 5 people or 30. You may find it helpful to set up seating around tables or in small groups so that people can watch the keynote sessions and then transition seamlessly into discussion. Use clear signage so that attendees know where to go and how to find the emergency exits and toilets. Ensure your venue is suitably equipped for any participants with access needs. Refreshments such as hot and cold drinks might be welcomed. It is up to you as to whether you provide lunch or ask people to bring their own. *Please do refer to the guidance at the time on the Methodist Website for Covid Restrictions and Risk Assessments.

TECHNOLOGY:

In order to stream the conference you will need *reliable internet access* and space to gather around a screen (for example, your laptop or PC). If wi-fi is an issue, you may find an ethernet cable offers a more stable connection. For bigger groups, using a projector, screen and plug-in speakers or a good sound system may be preferable.

STREAMING:

All you need to watch the stream is access to YouTube. It will also be available on our Facebook and Online Event Page. The links for all of these will be sent to you after you have registered your group on Eventbrite. Accessing the stream on YouTube will enable you to send your thoughts and questions via the comments section, which we will be monitoring on the day, so this is our recommended option.

Try to set up everything in advance and have a trial run to check that all the equipment is working. *The stream will go live on 19th March from 9:00am*, which should give you some time to work out any technical issues you might encounter before the event formally starts. If you are not confident about using this technology, try to find someone in your local church or area who can offer support.

TIMINGS:

The event runs from **10**am to **3:30**pm on **Saturday 19**th **March**. Breaks, including lunch, have been built into the programme. The presenters on the live stream will let you know when it's time for a break, a discussion or lunch. Tune in from 9:00am to ensure your equipment is working. From **10**am we will stream a time of reflection and devotions. There will be an activity for everyone to participate in during the reflection time at the start of the conference.

ROLE OF HOST:

As well as arranging the venue, offering refreshments and providing a warm welcome, your job as host may be to facilitate the group. This might include introducing the event and providing further instructions if people are unsure what it involves; setting a task or discussion question should the technology temporarily fail; or taking feedback from groups so that opinions can be shared. You may decide to encourage people to keep moving between groups so they get to meet and reflect with different people. If you are expecting a larger group it might be helpful to have someone in the role of Chaplain so there is someone for people to talk to should the conference content raise issues they would like to explore.

FEEDBACK:

After the event: We'd love to hear your reflections on being a host for this e-conference. Please share your highlights from the day and let us know how we could improve the experience. We'll be sending out an evaluation form or you can email us at downb@methodistchurch.org.uk

QUESTIONS:

Should you have any further thoughts, questions or concerns in the run up to the event, please contact Bridge Down: downb@methodistchurch.org.uk