

3Generate will take place from Friday 4th to Sunday 6th October at The National Exhibition Centre, Perimeter Road, Birmingham B40 1NT

We need volunteers who will facilitate, enable and encourage children and young people to participate, think, reflect, develop, lead and find their own voice.



Methodist Children & Youth Assembly

All volunteer role offers are subject to references and the confirmation of a valid DBS certificate. Applicants are sent an acknowledgement email after the online application form is completed, followed by another email after their application has finished being processed – this will confirm whether successful and, if so, welcome them to the team.

<b>Volunteer role</b>	<b>The Well Team</b>
<b>Role suitable for</b>	<ul style="list-style-type: none"> <li>Existing members of The Well</li> <li>Youth leaders and workers with experience of supporting and/or training other volunteers / employed lay workers and leaders within this field.</li> <li>Chaplaincy / Pastoral Care experience</li> </ul>
<b>Accessibility / mobility</b>	<ul style="list-style-type: none"> <li>The Well venue will be located within Hall 9 of the NEC.</li> <li>The Well can be a populated or loud venue depending on the time of day.</li> </ul>
<b>Role description</b>	<ul style="list-style-type: none"> <li>Helping deliver activities for leaders at 3Generate by facilitating, serving and implementing The Well's drop-in centre.</li> <li>Assist with setting up and clearing up after sessions.</li> </ul>
<b>Tasks</b>	<p>These might include:</p> <ul style="list-style-type: none"> <li>helping set up and take down the venue for the assembly;</li> <li>acting as hosts and welcoming leaders to the assembly;</li> <li>planning and facilitating the drop-in programme;</li> <li>serving, encouraging and pastorally supporting leaders during the weekend;</li> <li>ensuring the smooth running and implementation of the drop-in venue.</li> </ul> <p>If leading an activity:</p> <ul style="list-style-type: none"> <li>liaise with the appropriate staff member(s) in the lead-up to the event;</li> <li>provide feedback afterwards to the Programme Planning Team.</li> </ul>

<b>General</b>	<p>All volunteers should:</p> <ul style="list-style-type: none"> <li>• Familiarise themselves with the programme and the site.</li> <li>• Follow Team Leader instructions in the event of a significant/major incident.</li> <li>• Abide by the code of conduct for the event, which will be provided for all volunteers and staff.</li> <li>• Adhere to the policies and procedures of The Methodist Church for the safeguarding and protection of children, young people and vulnerable adults, and to report any concerns or incidents using the 3Generate Policy procedure outlined in the briefing documents.</li> <li>• All delivery team members are asked to complete the following online training courses. <ul style="list-style-type: none"> <li>• EDI (Equality, diversity and Inclusion) training</li> <li>• Accessibility training</li> <li>• Unconscious bias training</li> <li>• Foundation Safeguarding training</li> </ul> </li> </ul>		
<b>Responsibility for other volunteers</b>	None	<b>Responsible to</b>	The Well Team Leader
<b>Time required</b>	<ul style="list-style-type: none"> <li>• There will be a Team Day in July at the NEC Birmingham, 10am to 3pm.</li> <li>• All team members should attend if possible</li> <li>• 3Generate weekend – 11am on Friday 4<sup>th</sup> October until 4pm Sunday 6<sup>th</sup> October. We encourage you to travel to the venue independently of your church group so that you can be available to set up on the Friday.</li> <li>• Key times: Friday 11am-5pm (setting up); Friday 7-11pm; Saturday 8am-12noon; Saturday 2-5pm; Saturday 7-11pm; Sunday 8am-2pm</li> </ul>		
<b>Experience, skills, qualifications required</b>	<ul style="list-style-type: none"> <li>• To be able to relate well to leaders.</li> <li>• A willingness to serve others.</li> <li>• An inclusive approach that seeks to make sure everyone feels welcome.</li> <li>• Completion of Foundation safeguarding training.</li> <li>• Pastoral Care, Chaplaincy experience or equivalent experience of supporting people.</li> </ul>		
<b>References &amp; DBS</b>	<ul style="list-style-type: none"> <li>• Two references should be provided with one being a minister.</li> <li>• An enhanced DBS check is required.</li> </ul>		
<b>Provision</b>	<ul style="list-style-type: none"> <li>• Briefing and training.</li> <li>• Accommodation (if required) will be provided as an Indoor Walk-In Tent. This will be shared with one other volunteer, though each volunteer will have their own compartment (including bed and mattress) with a communal living area shared between the two volunteers.</li> <li>• Meals for the weekend.</li> </ul>		

	<ul style="list-style-type: none"> <li>• 3Generate Delivery Team clothing (t-shirt and hoodie), lanyard and name badge – only to be worn when on duty.</li> <li>• Valid expenses claims (with receipts, etc...) will be reimbursed for travel within the UK for both the briefing and for the event.</li> </ul>
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<b>Experience and skills gained</b>	<ul style="list-style-type: none"> <li>• Experience of working as part of a team to deliver a large scale, national event.</li> <li>• Creating a space that facilitates rest and fellowship for and supporting a variety of children and youth workers and leaders from across the Connexion.</li> </ul>
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**The Methodist Church recognises that there will be a wide theological spectrum represented through the children and young people who attend the event and therefore this will need to be recognised by all those involved in facilitating over the weekend. It is possible that some of the views held by the children and young people may be at difference with your own views and we would ask that you respond to theological views sensitively and respectfully, ensuring that the range of views within any discussions are equally heard (whether programmed sessions or informal).**