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| **PROPERTY QUINQUENNIAL INSPECTION CERTIFICATE AND REPORT SUMMARY** |
| SCHEDULE E: MANSE OR OTHER HOUSING |
| **NOTES:*** *1 digital copy and 3 paper copies of this Certificate and Quinquennial Report are to be sent to the Superintendent Minister/Circuit Appointee, who will send one of each to the Circuit Steward/Manse Secretary and one to the District Manses Committee Secretary*
* *Additional copies may be made locally*
* ***Items 1-4 should be completed by the Superintendent Minister/Circuit Appointee before issue to the Inspector***
 |
| **PROPERTY DETAILS** |
| **1** | Address |  |
| **2** | Circuit |  | No. |  |
| **3** | Date of last Inspection |  |
| **4** | Church Appointee *name* |  |
|  | *address* |  |
|  |  |  |
|  | *office held* |  |
|  |  |  |
| **5** | Listed Building Status |
|  | Grade (England & Wales) | I | [ ]  | II\* | [ ]  | II | [ ]  | Nil [ ]  |
|  | Grade (Scotland) | A | [ ]  | B | [ ]  | C | [ ]  | Nil [ ]  |
| **6** | In Conservation Area | Yes | [ ]  | No | [ ]  |  |   |
|  |  |
| **7** | Summary and Recommendations | *Range of likely cost (£,000s + scaffolding costs etc.)* |
| *A* | *Urgent, requiring immediate attention* |  |
| *B* | *Requires attention within 12 months* |  |
| *C* | *Requires attention within 12–24 months* |  |
| *D* | *Requires attention within 5 years* |  |
| *E* | *Desirable improvements, no timescale* |  |
| *X* | *Requires further investigation/survey* |  |
| *M* | *Routine maintenance* |  |
| **8** | Matters for further investigation *(e.g. opening up, special access, extended or detailed inspection)* |
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| **INSPECTOR DETAILS** |
| Name |  |
| Address |  |
|  |
|  |
| Qualifications |  |
| Telephone |  | Email |  |
| Signed |  | Date |