

The Methodist Church Ghana

Report on Project 2913: MC Ghana Covid-19 Assistance

**Submitted By: Most Rev Paul K. Boafo
Presiding Bishop
The Methodist Church Ghana**

Date: 28 October 2020

Introduction

In May 2020, the Methodist Church Ghana (MCG) received a grant of £20,000 (equivalent to GHS139,000) from Methodist Church Britain (MC) to undertake Project 2913: MC Ghana Covid-19 Assistance. This assistance was in response to a request by the MCG for support to protect healthcare workers during the Covid-19 Pandemic. This report provides information on how the grant was utilized for the purchase and distribution of PPEs to the various Methodist Healthcare Facilities.

Procurement Process

The Methodist Health Directorate in consultation with the hospital and some clinic managers selected items were critically needed to protect healthcare workers. Six items were selected: faceshields, N-95 masks, surgical masks, disposable aprons, latex gloves, gun thermometers, and cloth face masks. Pictures of items supplied are posted as appendix 1.

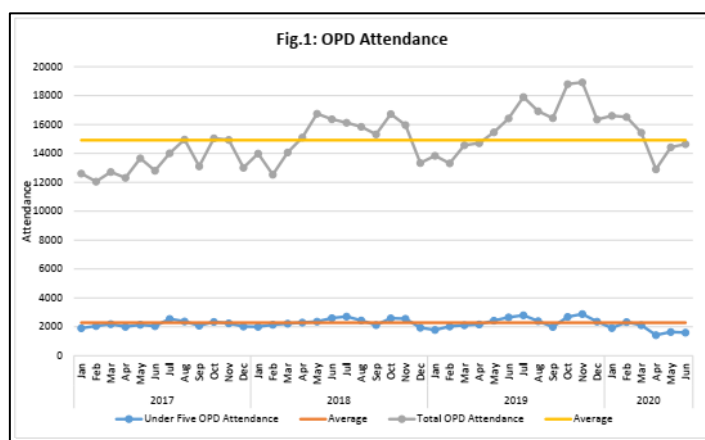
Three (3) vendors were selected and given purchase orders to supply the items. Attached as appendix 2 is the purchase orders issued to the vendors. Payments were made to vendors upon delivery of items. The payment receipts are attached as appendix 3.

Distribution of Items

The two main hospitals were given priority in the sharing of the faceshields, N-95 masks, surgical masks and cloth face masks. This was because they had been designated Treatment Centres nationally, and the staff stands at greater risk due to the number of patients seen daily. The distribution list is attached as appendix 4, and pictures of items distributed at facilities is attached as appendix 5.

Impact

The grant came in at the right time. It coincided with other items being supplied by the Christian Health Association of Ghana (CHAG). This ensured that basic essential healthcare services continued to be provided in the midst of the pandemic. Available data shows that there was no significant change in outpatient attendance pre-pandemic and during pandemic.



Some of the hospital staff were exposed to Covid-19 and over 100 cases were reported. Almost all the staff were asymptomatic; only one staff went on admission for a few days.

Conclusion

The MCG acknowledges and expresses gratitude to MC for this grant. The items procured and distributed provided protection to MCG HCWs during the pandemic, who were the first responders and heroes in saving lives. Without the grant many people, especially women and children in rural communities may had been lost.

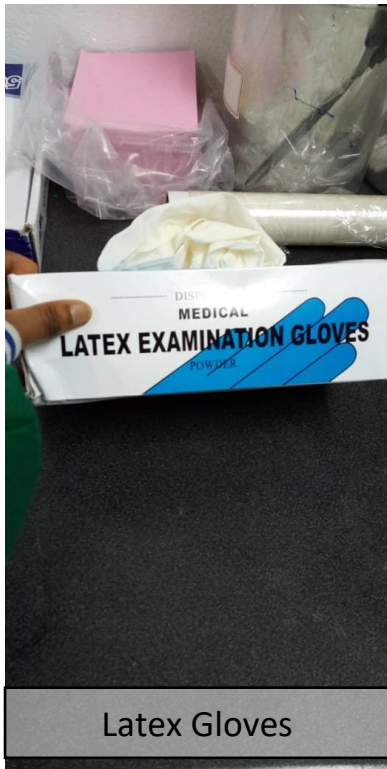
Expenses

Project 2913: MC Ghana Covid-19 Assistance Expenses			
Vendor	Items	Amount in GHS	Amount in £
WhiteTooth Dental	3	65,500.00	9,424.46
1Cedi Productions	3	59,500.00	8,561.15
Esteb Fashions	1	14,000.00	2,014.39
	Total	139,000.00	20,000.00

Appendix 1: Items Procured



Appendix 1: Contd



Latex Gloves



Disposable Aprons



Cloth Face Masks

Appendix 2: Purchase Orders

THE METHODIST CHURCH GHANA

CONFERENCE OFFICE - WESLEY HOUSE

In case of reply the number and date of this letter should be quoted

Telephone Office: (233-0302) 679 223
(233-0302) 670 355



E252/2 Liberia Road, P. O. Box 403, Accra, Ghana, W/A
Telegram & Cables: "METHODIST ACCRA"
Fax: (233-0302) 679 224
Email: info@methodistchurch.org.gh;
conferenceoffice@methodistchurch.org.gh
Website: www.methodistchurch.org.gh

Our Ref No: MCG/HD/PO/20/001

Date: 12th June 2020

The CEO
White Tooth Dental
#128 Abel Street
East Legon
Accra

Dear Dr Affram,

Purchase Order: Supply of PPEs to Methodist Health System.

1. Thank you for your invoice dated 12.06.2020 for the supply of PPEs (Faceshield, KN95 Mask and Infra Red Thermometers) to the Methodist Health System
2. You should proceed with supply of PPEs based on your quotation dated 12.06.2020 upon receipt of this letter.

SN	Item	Unit Price	Qty	Amount
1	Faceshield	60	450	27,000
2	KN95 Mask	140	150	21,000
3	Infra Red Gun Thermometer	350	50	17,500
			Total	GH¢65,500

3. Payment will be made within 7 working days once the items have been delivered and certified to be in good order.
4. We look forward to working with you on this contract

Yours Sincerely,

Enoch Osafo
Health Director

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Website: www.methodistchurch.org.gh

Our Ref No: MCG/HD/PO/20/002

Date: 12th June 2020

The CEO
One Cedi Production
Kumasi

Dear Mr. Brown,

Purchase Order: Supply of PPEs to Methodist Health System.

1. Thank you for your invoice dated 12.06.2020 for the supply of PPEs (Surgical Mask, Disposable Apron, Latex Hand Gloves) to the Methodist Health System
2. You should proceed with supply of PPEs based on your quotation dated 12.06.2020 upon receipt of this letter.

SN	Item	Unit Price	Qty	Amount
1	Surgical Mask	120	350	42,000
2	Disposable Aprons	7	1000	7,000
3	Latex Hand Gloves	35	300	10500
			Total	GH¢59,500

3. Payment will be made within 7 working days once the items have been delivered and certified to be in good order.
4. We look forward to working with you on this contract

Yours Sincerely,

Enoch Osafo
Health Director

THE METHODIST CHURCH GHANA
CONFERENCE OFFICE - WESLEY HOUSE

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Website: www.methodistchurch.org.gh

Our Ref No: MCG/HD/PO/20/003

Date: 16th June 2020

The Manager
Esteb Fashions
Kumasi

Dear Ms Hinson,

Purchase Order: Supply of PPEs to Methodist Health System.

1. Thank you for your invoice dated 16.06.2020 for the supply of Barrier Masks to the Methodist Health System
2. You should proceed with supply of PPEs based on your quotation dated 16.06.2020 upon receipt of this letter.

SN	Item	Unit Price	Qty	Amount
1	Barrier Mask (AFNOR Spec)	5	2800	14,000
			Total	GHe14,000

3. Payment will be made within 7 working days once the items have been delivered and certified to be in good order.
4. We look forward to working with you on this contract

Yours Sincerely,

Enoch Osafo
Health Director

Appendix 3: Payment Receipts

White Dental RECEIPT **PAIN-FREE DENTISTRY**

Patient Name: Methodist Health System Date: 18/06/2020
 Receipt no. 9120

List of Treatment	Amt charged GHC	Amounts paid GHC	Balance GHC
450 FACESHIELDS	27000	65500	
150 KN95 FACEMASK	21000		
50 THERMOMETER GUNS	17500		
TOTAL	65500		

CASH: Payment Method: **PAIN**
 CHEQUE: 18 JUN 2020

Dr. Princess Adu Boahen
 (Dental Surgeon) 0203118130 / 0302318177

THE TRUTH PHARMACY
 TEL: ~~0203118130 / 0302318177~~

OFFICIAL RECEIPT 304 Date: 16/06/2020

Received from: **METHODIST CHURCH GHANA HEALTH SERVICES**
 The sum of: **FIFTY NINE THOUSAND FIVE HUNDRED GHANA Cedis ONLY**

Cedis: _____ Pesewas: _____

Being: **PURCHASE OF SURGICAL FACE MASK, Aprons and Latex Hand Gloves**

Cash/Cheque No: _____

GHC 59,500.00 Signature: _____

ESTES GARMENTS

OFFICIAL RECEIPT

Tel: 0243962292

No: 0011406 Date: 30 Month: JUN Year: 2020

Received from: **METHODIST HEALTH SYSTEMS**
 the sum of: **FOURTEEN THOUSAND GHANA Cedis ONLY**

Cedis: _____ Pesewas: _____

being: **FULL PAYMENT FOR BARRIER MASKS**

Cash/Cheque No: _____ Balance Gh c: _____

GHC 14,000.00 Signature: **Broullt**

Appendix 4: PPEs Distribution List by Quantity Received

Project 2913: Distribution of PPEs to Methodist Church Ghana Healthcare Facilities							
Facility	Item						
	Faceshield	KN95 FaceMask	Infrared Gun Thermometer	Surgical Mask	Apron	Latex Hand Gloves	Cloth Face mask
	pcs	pack	pcs	box	pcs	box	pcs
Wenchi	130	30	2	100	250	100	400
Ankaase	130	80	2	100	200	85	300
Aburaso	50	15	2	50	100	15	100
Apagya	10	1	2	4	20	4	50
Lawra	5	1	3	5	20	5	50
Yipala	5	1	2	4	20	4	50
Kwakuanya	5	1	3	5	20	5	50
Yawsae	5	1	3	5	20	5	50
Asuakwaa	5	1	3	5	20	5	50
Dagyamem	5	1	3	5	20	5	50
Kyegyewere	5	1	3	5	20	5	50
Tafo	10	1	1	4	20	4	50
Adum	5	1	3	4	20	4	50
Bebu	5	1	3	4	20	4	50
Nyameani	5	1	3	5	20	5	50
Brodekwanoo	5	1	3	4	20	4	50
Lake	5	1	3	5	20	5	50
Senchi	5	1	3	4	20	4	50
Adjofua	10	1	3	4	20	4	50
Hweehwee	5	1	3	5	20	5	50
Osubeng	5	1	3	5	20	5	50
Takoradi	5	1	3	4	20	4	50
Gwira Eshiem	5	1	3	5	20	5	50
Benyin	5	1	3	5	20	5	50
Kwawu	5	1	3	4	20	4	50
Directorate	15	3	2	0	10	0	100
Total	450	150	70	350	1000	300	2000

Appendix 5: Distribution of Items at Some Facilities

CEO of Methodist Hospital Wenchi Mr. BCK Botwe observes the signing of Waybill of items delivered to the hospital



Bishop of Kumasi Rt. Rev Christopher Andam receiving items on behalf of facilities in Kumasi Diocese with facility representatives present



Bishop of Sekondi Rt. Rev Daniel de Graft Brace receiving items on behalf of facilities in Sekondi Diocese with facility representatives present

