

21. Connexional Central Services Budget for three years commencing with 2019/2020

Contact name and details	The Revd Tim Swindell, Connexional Treasurer, Mr Doug Swanney, Connexional Secretary swanneyd@methodistchurch.org.uk
Resolutions	<p>21/1. The Conference adopts the Connexional Central Services Budget for 2019/2020.</p> <p>21/2. The Conference agrees to increase the Methodist Church Fund assessment by a fixed amount of 1% per annum for the three years commencing September 2020.</p> <p>21/3. The Conference agrees the designation of the remainder of the amount above reserve in the Connexional Priority Fund for Reaffirming <i>Our Calling</i> and work in the area of Evangelism and Growth over the next three years.</p> <p>21/4. The Conference directs that a policy be developed concerning the current practice of a Circuit being able to reclaim a minister's stipend from the Methodist Church Fund after six months' sick leave.</p> <p>21/5. The Conference agrees to the use of the Epworth Fund for costs relating to the Vocations Strategy.</p> <p>21/6. The Conference adopts the district allocations of the assessment to the Methodist Church Fund set out in paragraph 33 of the Report.</p>

Summary of content

Subject and aims	The report provides the basis for the Connexional Central Services Budget for the three-year period commencing 1 September 2019, and includes the Council's recommendations regarding the district assessment figures for adoption by the Conference.
Background context and relevant documents	Report 24 to the 2018 Conference established the 2018/2019 budget.
Consultations	The Finance Sub-Committee, the Strategy and Resources Committee (SRC) and the Council have all scrutinised and recommend the budget contained within the report for 2019/2020.

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Overview

1. The Connexional Central Services Budget (CCSB) is a title that has been used for a number of years to try to express the whole budget of the work of the Council as directed by the Conference. Although a three-year budget is presented, it is only one year of this that the Conference is asked to adopt.
2. The apportionment of the Methodist Church Fund (MCF) assessment as proposed by the Council is also included in this report for the Conference to adopt.

Income

3. The income over the three-year period 2017/2018 to 2019/2020 is broadly flat in absolute terms and this is forecast to continue through to 2021/2022. The following are of particular note:
 - With inflation of 2.5%, this represents a reduction in real income of c.£800K per annum from 2017/2018 to 2019/2020.
 - The district assessment, representing a third of income, has been assumed to increase by 1% per annum in each budget year. The 2016 Conference set an increase of 1% for the three years to 2019/2020. The 2019 Conference is asked to agree the 2020/2021 to 2022/2023 increases to enable forward planning. Costs will continue to rise with inflation so a standstill on the assessment would represent a significant challenge to the budgeting process at this time. The recommendation from the Council is contained later in the report.
 - Legacy income to the Methodist Church Fund (MCF) has been budgeted at £100k per annum compared to the 2017/2018 actual of £600k, which was unusually high, and of which £500k came from one donor.
 - Investment income may be expected to reduce with the planned reduction in fund balances. The impact of this is difficult to calculate (eg due to investment volatility and phasing of cash withdrawals compared to grant awards). In the budget, income has been held flat at £3.3m per annum (2017/2018 £3.5m).
4. Income is at risk from an economic downturn in the UK, leading to a reduction in donations to the funds and also potentially placing a strain on Districts' ability to pay the assessment. Global market volatility, for example from relations between the US and China may affect investment valuations. (Excluded above is the 2017/2018 investment gain of £5.7m, representing c. 2.5% of fund balances.) Market volatility may similarly impact on annual investment income.

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Expenditure

5. Expenditure shows a mixed picture over the period 2017/2018 to 2019/2020. This to some extent reflects the mixture of what might be considered: discretionary costs (eg grants), operational costs (eg the Connexional Team and Methodist Church House), and costs driven by the wider Connexion (eg policies on ministerial benefits). The Finance team is reviewing how this may be more clearly presented and also to match the classes of income and expenditure, eg trading, rental income, levy etc. A proposal should be brought to the Finance Sub-Committee for the next budget cycle.
6. The budget has been put together on the basis that we spend all we are able to from other Funds before we allocate spend to the MCF whilst ensuring that we are only using other Funds for the purposes for which they are designated.
7. Focusing on the costs charged to the MCF:
 - The budget assumes that expenditure is allocated wherever possible to the restricted and designated funds, eg student grants, computer allowances etc are charged to the training fund. This helps to maintain the MCF reserve and give valuable flexibility.
 - Related to the above there are a few decisions that the Conference is asked to agree:
 - A policy for ministers' entitlement to sick pay – this has historically been paid by the Circuit for 6 months and then from the MCF. In 2017/2018 this cost was c. £300k. The policy places no limit on sick pay, unlike with employees. It has been agreed further work needs to be done on this but at present nothing has been placed in the budget for 2019/2020 onwards as it remains an unknown cost. This will be a cost to the MCF reserves.
 - The cost of the grant for the equivalent of child state benefits for ministers on tier 2 visas is estimated at c. £50k in 2018/2019. Again this is charged to the MCF but remains an unknown cost with the Fund having to pay whatever is claimed. Whether the MCF is the right place for the charge to be made remains an open discussion.
 - The budget assumes that the income from the 'revenue-generating centres' as outlined in the Budget Report to the 2017 Conference will carry forward in years 2 and 3 at £1.4m per annum
 - Connexional Team costs combine staff employment costs, both permanent and temporary, ministers' stipends and short-term contract staff. These have been combined to reflect the extent to which they are inter-dependent or interchangeable. These costs also reflect a mixed picture:
 - Costs charged to both the MCF and all funds have increased in absolute terms over 2017/2018. An increase in salaried staff costs has outweighed a reduction in stipends and contract staff (used to fill gaps in permanent staff).
 - The mix of ministers and salaried staff in the Team may significantly alter the

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cost. Ministers may appear more economical as the provision of the manse is not reflected in the costs.

- After inflation of 2.5% per annum on the 2017/2018 cost, Team costs have increased by just £127k to 2019/2020 and across all funds have reduced by £74k.
- Note across all funds – there is something of an anomaly in the movement in the cost between 2018/2019 and 2019/2020 due to the change in mix of the Team.

Net income/expenditure

8. For the MCF, in summary, 2019/2020 shows net expense of £241k compared to net income of £274k in 2017/2018, an increase in net expenditure of £515k over 2 years (of which £500k is due to a reduction in legacy income).
9. At the time of writing, it is not possible to forecast accurately the change in costs following the decision to close the lay employees' pension scheme (the 'PASLEMC' scheme) and move to a new Defined Contribution Scheme. This is not expected to offer any significant flexibility within the overall 2019/2020 budget, but there may be a reallocation of costs between expense categories.
10. 62% of the CCSB is spent on people. That means any changes to the overall spend affects them and our ability to deliver on the work for the Conference.

11. Table 1: Connexional Central Services Budget: overall income and expenditure

	2017/18 (ACT) £000	2018/19 (BUD) £000	2019/20 (BUD) £000	2020/21 (BUD) £000	2021/22 (BUD) £000
Income					
MCF Assessment	13,529	13,476	13,658	13,794	13,930
Property Levies	5,484	7,500	5,500	5,500	5,500
Donations	4,446	2,888	4,335	4,285	4,235
Investment Income	3,585	3,491	3,338	3,338	3,333
Internal Transfer	2,868	3,475	2,575	2,575	2,600
Miscellaneous Income	1,868	2,390	2,271	2,244	2,446
MCF Management Levy	1,340	1,754	1,641	1,641	1,641
Rental Income	1,127	488	1,023	1,025	1,027
Grants	577	656	730	805	805
Legacies	1,298	555	695	695	695
Trading Income	368	558	486	481	476
Net Gains/Losses	5,673	-	-	-	-
Actuarial Gains & Losses	9,610	-	-	-	-
Total Income	51,774	37,230	36,253	36,383	36,690

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Expenditure					
Grants Payable	15,699	15,660	13,682	13,085	13,015
Established Staff Costs	8,837	9,322	11,037	11,243	11,446
Other Costs	5,508	6,728	7,286	7,117	7,246
Internal Transfer	3,068	3,475	2,575	2,575	2,600
Connexional Team	3,391	2,912	2,050	2,100	2,152
Ministers - Stipends					
MCF Management Levy	1,340	1,754	1,641	1,641	1,641
Mission Partners	1,027	1,155	1,050	1,055	1,060
Committee Costs	665	566	602	617	613
Facilities	414	531	548	538	546
Cost of Sales	291	348	333	333	334
Other Staff Costs	585	153	301	252	265
Insurance	173	129	170	174	178
Total Expenditure	40,998	42,733	41,275	40,732	41,095
Net Surplus/(Deficit)	10,776	(5,503)	(5,023)	(4,348)	(4,406)

Table 2: The Methodist Church Fund: income and expenditure

	2017/18	2018/19	2019/20	2020/21	2021/22
	(ACT)	(BUD)	(BUD)	(BUD)	(BUD)
	£000	£000	£000	£000	£000
Income					
MCF Assessment	13,269	13,400	13,534	13,669	13,806
MCF Management Levy	1,340	1,754	1,641	1,641	1,641
Miscellaneous Income	785	973	735	708	911
Donations	602	576	601	601	601
Trading Income	368	558	486	481	476
Rental Income	158	160	160	160	160
Investment Income	102	112	142	142	142
Legacies	602	75	100	100	100
Internal Transfer	115	0	0	0	0
Grants	6	0	0	0	0
Net Gains/Losses	17	0	0	0	0
	17,365	17,608	17,399	17,503	17,837
Expenditure					
Established Staff Costs	7,721	8,786	9,061	9,247	9,430
Other Costs	4,297	4,460	4,362	4,247	4,368
Connexional Team	2,352	1,874	1,985	2,034	2,084
Ministers - Stipends					
Committee Costs	439	482	515	520	525
Grants Payable	927	911	508	458	458
Facilities	324	430	429	430	436
Cost of Sales	291	348	333	333	334
Other Staff Costs	548	107	239	188	200
Insurance	114	103	109	112	115
Internal Transfer	80	100	100	100	125
Total Expenditure	17,091	17,600	17,641	17,670	18,076
Net Surplus/(Deficit)	274	7	(241)	(167)	(240)

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Connexional grants budget

12. The Council continues to have the previously agreed target reserves levels for the World Mission Fund (WMF), Epworth Fund, Mission in Britain Fund (MiBF), the Connexional Priority Fund (CPF) and the Fund for Property (FfP) in place. These reserve levels were set prior to the revaluation on assets that took place as part of the move to 'Financial Reporting Standard 102'. At that time the fund balances of many went up but there was no consideration given to how that additional balance should be treated. Whilst properties held within particular funds are illiquid in the short term, it is appropriate that consideration be given periodically to whether each property should be retained, disposed of, or used in other ways in order to fulfil the objectives of the fund.

Table 3: Selected grant-making funds balances and reserves.

FUND	Total fund balance	Balance excluding property	Reserve policy
World Mission Fund	£28m	£20m	£10m
Connexional Priority Fund	£11m	£11m	£5m
Mission in Britain	£5m	£3m	£1m
Epworth Fund	£7m	£7m	£5m
Fund for Property	£2m	£2m	£1m

13. The budgets for connexional grants from each will continue to reflect the desired drawdown over the next few years. One particular area that the Strategy and Resources Committee (SRC) noted was the projected drawdown of the World Mission Fund (WMF) to a level below the agreed reserve level of £10m if the £7m property asset held in that Fund is excluded. The SRC asked for further work to be done on examination of that property during the budget cycle last year, but that has not been completed yet. In 2016 the Council set the reserve level for the WMF noting that:

Figures for the World Mission Fund (Fund 766) reflect the assumptions set out in the Strategy for Global Relationships, with the Fund balance expected to reduce from £20.0m to £11.7m. Ultimately this will reduce to £10m after five years, and the Council is asked formally to adopt this as the reserves policy for the Fund. It is recognised that, although the overall totals are fixed, the work of the newly created Global Relationships Strategic Oversight Sub-Committee will lead to a gradual shift in the prioritisation of expenditure reflecting new priorities and programmes.

14. Since that time the Global Relationships Strategic Oversight Sub-Committee has continued on the assumption that they had increased resources due to the property being most of the reserve. They have made their spending plans and commitment to partners on that basis.

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15. Further work will be done on these reserve levels and assets.

Use of the Connexional Priority Fund (CPF)

16. 45% of the income to the CPF remains allocated to the Pension Reserve Fund (PRF). Any change to this will need to come following the next triennial evaluation and would then require a resolution of the Conference.

17. Just short of £1m per annum is allocated towards costs relating to Ministerial Training as part of the budget formerly in the Learning Network.

18. The remaining declining costs related to Venture FX remain against this Fund (c. £180k, £70k, and £70k in each year respectively).

19. £850k is spread across the next three years (£250k, £250k, £350k) designated for the Property Development Committee (PDC).

20. The SRC agreed ongoing costs of the Methodist Intern programme should also be met from this Fund.

21. A further £0.6m was allocated for use this year by the SRC to support Districts in their work around Reaffirming *Our Calling*. There will be no further money given in this way once this sum is allocated.

22. This means at the end of the 3 years we are currently forecasting an unallocated budget of £1.6m from this Fund. At present it would seem prudent to allocate this to the future strengthening of Evangelism and Growth work, but held over at present in the hope that a strategy will be brought to the Conference by 2020.

Use of the Epworth Fund

23. The 2013 Conference resolved (24/6) to fund the cost of the ONE Programme Participants (OPPs) from the Epworth Fund for a period of five years, commencing 2013/2014. It agreed that the budget would be £100k per annum at 2013 costs, to be increased annually in line with wage inflation. It is intended that the draft budget includes provision for this to be continued for another five years commencing in 2018/2019.

Salary/stipend increases

24. Increases of 2.5% for lay salaries and 2.8% for stipends from 1 September 2019 have already been agreed by the SRC. For years 2 and 3 we have assumed a 2.5% increase for both.

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Methodist Church House

25. At this stage no allowance is made in the budget for the decision of the Council for the demolition and rebuild of Methodist Church House. Financial modelling on this project is being undertaken outside of the normal budgeting process and separate reports will be made to the Council in due course. It is clear at this stage that the Council will need to supplement the Team further to deliver on this high profile complex project. Costs at the moment are being met from the Centenary Hall Trust and will be capitalised at a later date.

Use of Self-Accounting Entities (SAEs) assets

26. Although not normally included in this budget discussion there should be awareness that the Self-Accounting Entities (SAEs) which report through the Council all have their own budget plans. In particular, there is the work of the Susanna Wesley Foundation at Southlands, the Guy Chester Centre, and the work of the Westminster College Oxford Trust – all of which are spending income derived from the use of Methodist-owned buildings on work largely decided on locally. This represents a significant spend on the part of the SAEs and future thought might want to be given to how this accords with spending from within the MCF budgets.

Assessment

27. As noted in paragraph 3, the district assessment has been assumed to increase by 1% per annum in each budget year. This was done on the basis that to show no increase at all would represent a drop in real income at a time when inflation continues to rise.

28. The SRC debated the future of the assessment and wanted to balance out the need for the resources to be found at a crucial time as our Church continues to respond to the Reaffirming *Our Calling* agenda as well as recognising that no rise was not a feasible option. This was coupled with a very real understanding of the pressures on the Districts and Circuits.

29. The budget presented to the Conference is not a balanced budget. The SRC has taken the view that it is absolutely appropriate for the reserves available to be used to fund a number of areas of work before assuming that the assessment would rise the required 2-3% to simply stand still on expenditure with inflation rising. The budget therefore shows an expenditure over income for the MCF as well as the Funds we are drawing down to their reserve levels.

30. The SRC therefore felt it right for a 1% per annum increase in the Assessment for 2020/2021 to 2022/2023 to be the recommendation to the Council. The Council concurred with this and makes that recommendation to the Conference.

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Connexional Fund balances and reserves

31. It is the policy of the Methodist Council to ensure that, wherever possible and reasonable, all funds under the control of the Council should be reduced to the level determined by the accounting policy within 5 years. These values are included for information in Appendix 1.

Detailed budget by Cost Centre

32. Further details of the budget, including analysis by Cost Centre can be found in Methodist Council paper MC/19/31, Connexional Central Services Budget at www.methodist.org.uk/about-us/the-methodist-conference/methodist-council/

MCF Assessment calculation 2019/2020

33. The 2019/2020 District Assessment has been calculated based on a 1% uplift from the 2018/2019 Assessment. This amount is then apportioned among the Districts using stationing and staffing numbers (with presbyters/deacons as equivalent to 1.5 times that of a lay worker), with the annual change per District being restricted to a maximum increase of 5% and a maximum decrease of 2%. These figures were agreed at the District Treasurers Forum in August 2018.

No	District	Assessment (£)	Safeguarding (£)	Sabbatical (£)
1	Cymru	56,553.71	454.47	600.00
2	Wales	463,947.98	3,648.36	4,800.00
5	Birmingham	509,836.03	3,837.78	4,900.00
6	Bolton and Rochdale	292,035.64	2,330.26	2,800.00
7	Bristol	602,811.08	4,740.33	5,600.00
9	Cumbria	208,761.76	1,578.71	1,900.00
10	Channel Islands	100,153.46	849.09	1,100.00
11	Chester and Stoke	418,967.27	3,294.63	3,700.00
12	Cornwall	370,149.54	3,165.06	3,100.00
13	Darlington	362,127.48	2,857.40	3,100.00
14	East Anglia	497,278.25	3,910.45	4,700.00
15	Isle of Man	57,571.55	406.44	600.00
17	Lincolnshire	277,566.01	2,061.52	2,700.00
18	Liverpool	352,046.83	2,611.07	3,100.00
19	Manch. and Stockport	510,042.77	3,819.31	4,700.00
20	Newcastle	511,114.11	4,131.90	5,100.00
21	Lancashire	460,471.73	3,621.02	4,400.00
22	Nottingham and Derby	621,383.80	4,994.29	5,800.00
23	Northampton	675,671.69	5,313.29	6,500.00
24	Plymouth and Exeter	489,047.41	3,865.13	4,500.00
25	Sheffield	468,518.54	3,060.62	3,500.00
26	Southampton	589,537.13	4,623.57	5,400.00

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27	Yorkshire West	787,125.42	6,189.72	7,200.00
28	Wolv. and Shrewsbury	520,740.65	4,094.95	4,800.00
29	Yorkshire North & East	566,035.88	4,451.14	5,300.00
31	Scotland	149,541.60	1,115.86	1,500.00
32	Shetland	18,794.72	147.80	200.00
34	Bedfordshire, Essex & Herts	514,045.83	4,033.74	4,800.00
35	London	1,214,285.63	10,167.17	11,400.00
36	South East	762,128.51	5,993.15	6,900.00
TOTAL		13,428,292.00	105,368.25	124,700.00

Conclusion

34. This budget continues to build on the work from last year around the importance of ensuring the wider Connexion and the Connexional Team is best structured to support Reaffirming *Our Calling*. There are still areas of work that need to be examined and change is an inevitable part of our common life. The SRC again stated that the priority setting needed to be undertaken prior to budgeting rather than the budget being used a tool for making changes. The challenge before the Conference is looking to a decline in income whilst the demands on the Team continue to grow.

***RESOLUTIONS

- 21/1. The Conference adopts the Connexional Central Services Budget for 2019/2020.**
- 21/2. The Conference agrees to increase the Methodist Church Fund assessment by a fixed amount of 1% per annum for the three years commencing September 2020.**
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Appendix 1: Budget Fund Balance Movements

Fund	Fund Name	Opening Balance £'000	2018/ 2019 (BUD) £'000	2019/ 2020 (BUD) £'000	2020/ 2021 (BUD) £'000	2021/ 2022 (BUD) £'000	Closing Balance £'000	Property values £'000	Net balance £'000
700	MCF General	23,324	7	(241)	(167)	(240)	22,683	(15,118)	7,565
704	Auxiliary Special Purposes	581	(41)	(42)	(42)	(42)	413	-	413
705	Trinity Hall Trust	979	(0)	(5)	(5)	(5)	965	-	965
706	Lefroy Yorke Trust - Endowment	763	(1)	(2)	(2)	(2)	755	-	755
707	Barratt Memorial	1,128	(3)	(3)	(3)	(3)	1,114	-	1,114
708	Opportunities for the Disabled - Endowment	1	0	0	0	0	1	-	1
709	Rank - Endowment	6,320	(18)	(19)	(19)	(19)	6,245	-	6,245
714	Marshall Scholarship - Endowment	1	0	0	0	0	1	-	1
715	Necessitous Local Preachers - Endowment	173	(0)	(1)	(1)	(1)	171	-	171
716	Strawson Gift - Endowment	7	0	0	0	0	7	-	7
717	William Leech Charities	11,707	(11)	(12)	(12)	(12)	11,661	-	11,661
719	Aspinall Robinson Trust (MDO Holiday Fund)	712	12	(0)	(0)	(0)	723	-	723
720	MDO Surplus Funds	491	3	(23)	(23)	(23)	426	-	426
722	Education and Youth	124	(149)	0	0	25	(0)	-	(0)
724	Archives Revenue Fund	18	0	0	0	0	18	-	18
725	WG Barratt - Income	401	27	27	27	27	509	-	509
727	Connexional Priority Fund	10,606	(2,585)	(481)	(399)	(521)	6,621	-	6,621
728	Epworth Fund	7,187	(326)	(490)	(492)	(319)	5,561	-	5,561
729	Pension Reserves Fund	30,588	3,100	1,807	1,807	1,807	39,109	-	39,109
731	Beckley Trust	3	0	0	0	0	3	-	3
732	Connexional Team Benevolent Fund	8	2	0	0	0	9	-	9
733	Computers for Ministry	33	(181)	0	0	0	(148)	-	(148)
734	Necessitous Local Preachers - Income	15	3	4	4	4	31	-	31

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735	Southdown Project Fund (Tolpuddle)	15	0	0	0	0	0	0	16	-	16
736	Borries Bequest - Endowment	27	0	(0)	(0)	(0)	(0)	(0)	26	-	26
738	Modern Christian Art- Development	22	(6)	(5)	(5)	(5)	(5)	(5)	0	-	0
739	Forces Chaplaincy Revenue	1,045	(506)	(239)	(164)	(159)	(23)	(23)	-	-	(23)
741	Methodist Heritage	8	3	0	0	0	13	-	13	-	13
743	Mission in Britain Fund	5,154	(714)	(503)	(511)	(503)	2,923	(1,891)	1,032	-	1,032
744	Mission in Business Industries and Commerce	392	(1)	(2)	(2)	(2)	385	-	385	-	385
746	Lay Mission Superannuation	393	(21)	(0)	(0)	(0)	371	-	371	-	371
747	Connexional Travel Fund	253	(27)	(9)	(9)	(9)	199	-	199	-	199
748	Sabbatical Fund	53	(44)	(0)	(0)	(0)	9	-	9	-	9
750	Fund for the Support of Presbyters & Deacons(FSPD)	10,003	(253)	(352)	(352)	(352)	8,694	(1,175)	7,519	-	7,519
752	Medical Benevolent Fund	2,231	(25)	(12)	(12)	(12)	2,171	-	2,171	-	2,171
753	Ministers Children's Relief Association	57	(2)	(2)	(2)	(2)	49	-	49	-	49
755	Listed Buildings	20	0	0	0	0	21	-	21	-	21
757	Fund for Property	2,025	(515)	(442)	8	8	1,085	-	1,085	-	1,085
758	Special Extension Fund	1,940	28	33	33	33	2,068	-	2,068	-	2,068
762	Fund for Training	7,146	(173)	(51)	(154)	(172)	6,596	(6,596)	(0)	-	(0)
763	Long Term Renewal Fund	11	110	100	100	100	421	-	421	-	421
764	Overseas Student Work	277	(36)	(36)	(36)	(41)	129	-	129	-	129
765	Centenary Hall Trust	25,449	52	(31)	(20)	(20)	25,429	(25,802)	(373)	-	(373)
766	World Mission Fund	27,759	(3,755)	(4,539)	(4,609)	(4,653)	10,203	(7,926)	2,277	-	2,277
767	Benevolent Fund	335	6	5	5	5	356	-	356	-	356
770	MIC Trust	20,252	0	602	602	602	22,059	-	22,059	-	22,059
851	Benevolent Fund - Deaconesses	49	1	(0)	(0)	(0)	50	-	50	-	50
854	Oxford Institute	177	1	120	120	120	539	-	539	-	539
856	Designated Training Fund	285	(67)	(180)	(15)	(23)	0	-	0	-	0
869	Langley House Trust	87	0	0	0	0	88	-	88	-	88
Grand Total		200,635	(6,103)	(5,023)	(4,348)	(4,406)	180,755	(58,508)	122,247	-	122,247