

GUIDE FOR TAKING OFFERINGS

Version 1	10/07/2020	Simplification of previous guidance
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1. **Introduction**

This Guide is part of STEP 5: Safety First in the process for reopening and managing your church building. It provides specific guidance for taking Offerings during a worship services, but should be read in conjunction with the **Guide to Using Your Worship Space**.

2. **Specific Considerationsfor for taking Offerings**

In all cases, it is strongly advised that offerings are carried out in ways that avoid the use or transfer of coins and notes. This might be facilitated through standing orders or other electronic money transfer systems.

If traditional offerings cannot be avoided, then this should be collected in a single receptical, by one individual, and any cash then placed in a suitable safe place and left for at least 72 hours. No individual should be asked to handle money unless they are willing to do so.