

Preacher:

Signature:

This is a form to help **all** preachers to share in reflecting on and evaluating an act of worship and to receive feedback in order to help development in preaching.

### Guidelines on using the form

- This form should be completed in accordance with the guidelines specified in *How to Submit a Section of Faith & Worship for Connexional Assessment* (available at [www.methodist.org.uk/lp](http://www.methodist.org.uk/lp))
- The local preacher 'on trial' is to provide the assessor(s) with an order of service.
- Both the assessor(s) and local preacher 'on trial' should meet to compare reflections, evaluations and suggestions for further development as specified on the Summary Sheet.
- Once agreed and signed, the Service Report Form (completed by the local preacher 'on trial') and the Summary Sheet (signed by both preacher and assessor) should be submitted for Connexional Assessment as part of your worship portfolio for submission within sections A, B, C or D.
- *The completed Service Report Form and Summary Sheet can be kept as part of the preacher's development portfolio, or submitted as a report to a Local Preachers' Meeting (or the training sub-group)*

If applicable, points for development from the previous Service Report Form:

## 1. The Context

Place of worship:	Date:	Time:
Description of worship area:		
Time of liturgical year, Particular circumstances:		

In what ways (and how well) were place, time and season taken into account?

---

## 2. The Congregation

Numbers:	Age range:	Gender distribution:
Background:		

In what ways was the worship appropriate/inappropriate to this kind of congregation?

---

## 3. Relationships

### a. With the congregation

In what ways (and how well) did preacher and congregation relate during the service?

---

### b. Collaboration

In what ways (and how well) were gifts of congregation members used?

---

What feedback did the congregation give after the worship?

---

#### 4. The Service

**a. Leading worship**

In what ways (and how well) was the congregation helped to worship, encounter and respond to God?

---

How were different ingredients of worship (prayers, music, readings etc) handled?

---

Were any ingredients of worship absent? If so, were they deliberately omitted? Why?

---

How well do you think the language used in the service related to the congregation? Evidence?

---

In what ways did the service develop, flow, hang together?

---

**b. Strengths and opportunities for further development**

What do you think were the two strongest aspects of the worship?

1. \_\_\_\_\_

2. \_\_\_\_\_

What aspect of the worship do you feel could be developed further? \*

---

**c. Preaching (or conveying the Good News in alternative ways)**

How clear was the aim of this aspect of the service?

---

For you, how successfully was the aim achieved?

---

What were the two strongest points of the content of this part of the service?

1. \_\_\_\_\_

2. \_\_\_\_\_

What were the two strongest points of the delivery of this part of the service?

1. \_\_\_\_\_

2. \_\_\_\_\_

What aspects of this part of the service could be developed further? \*

---

* What action could be taken to help such development? By whom? When?
-----------------------------------------------------------------------

# Summary Sheet

Name of preacher:
-------------------

If applicable, points for development from the previous Service Report Form:
------------------------------------------------------------------------------

## 1. The Context

Place of worship:	Date:	Time:
Description of worship area:		
Time of liturgical year, Particular circumstances:		

## 2. The Congregation

Numbers:	Age range:	Gender distribution:
Background:		

**The two strongest points of the service were:**

1. \_\_\_\_\_
2. \_\_\_\_\_

**The two strongest points of the sermon, or its equivalent, were:**

1. \_\_\_\_\_
2. \_\_\_\_\_

**The following points were noted for further work:**

1. \_\_\_\_\_
2. \_\_\_\_\_

**If applicable, report on action taken regarding points noted in previous services:**

\_\_\_\_\_

Signed

Preacher	Assessor(s)
----------	-------------

(A copy of this form should be retained by the local preacher 'on trial' for their portfolio and, if appropriate, copies given to the assessors.)