

Trustee Eligibility Declaration

Organisation's Name (as it appears of the Governing Document)

Number of Trustees

Working with vulnerable groups

Tick this box if your organisation works with vulnerable people (including children) and you declare that you have:

Read and understood the Charity Commission's safeguarding guidance carried out all trustee eligibility checks the law requires and on the basis of those checks are satisfied that the people acting as trustees are both eligible and suitable to act as trustees of this charity.

Corporate trusteeship

This organisation has a corporate trustee (another organisation which acts as trustee, such as a local authority) and its directors are making this declaration.

Trustee eligibility and responsibility

By completing and signing this form, you declare that you:

- are willing to act as a trustee of the organisation named above
- understand your organisation's purposes (objects) and rules set out in its governing document
- are not disqualified from acting as a trustee because you have an:
 - Unspent conviction for an offence involving dishonesty or deception
 - Unspent conviction for specified terrorism offences
 - Unspent conviction for a specified money laundering offence
 - Unspent conviction for specified bribery offences
 - Unspent conviction for the offence of contravening a Charity Commission Order or Direction
 - Unspent conviction for offences of misconduct in public office, perjury, or perverting the course of justice
 - Unspent convictions for aiding attempting or abetting the above offences

- are not disqualified from acting as a trustee due to:
 - Being on the sex offenders register
 - Unspent sanction for contempt of Court
 - Disobeying a Commission Order
 - Being a designated person (under specific anti-terrorist legislation)
 - Being a person who has been removed from a 'relevant office' (from the office of charity trustee, officer, agent or employee of a charity by an Order of the Commission under s79 of the Charities Act 2011, or earlier relevant legislation, or by a High Court Order, on the grounds of any misconduct or mismanagement in the administration of the charity)
 - Disqualified from being a Company Director
 - Insolvency (an undischarged bankrupt or subject to some other insolvency Order)

You also declare that:

- the information you provide to the Charity Commission is true, complete and correct
- you understand that it's an offence under section 60(1)(b) of the Charities Act 2011 to knowingly or recklessly provide false or misleading information
- your organisation's funds are held (or will be held) in its name in a bank or building society account in England or Wales
- you will comply with your responsibilities as trustees – these are set out in the Charity Commission guidance 'The essential trustee (CC3)'
- (if applicable) the primary address and residency details you provide in a charity registration application are correct and you will notify the Charity Commission if they change.

Personal benefit

If your organisation pays (or will pay) any trustee for being a trustee OR any trustee or person connected to them for providing goods and services, you declare that this will:

- be in the organisation's best interests
- be lawful and authorised
- help the organisation carry out its purposes (or be a necessary byproduct of it carrying out its purposes)

	Name of Trustee	Date of Birth (DD/MM/YYYY)	Address	Signature	Date (DD/MM/YYYY)
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	Name of Trustee	Date of Birth (DD/MM/YYYY)	Address	Signature	Date (DD/MM/YYYY)
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Where there are more than 30 Charity Trustees, print off multiple copies of this page and number by hand.

Additional guidance for completing the trustee eligibility declaration form

All local churches and any circuits and districts which operate projects which work with children or vulnerable persons must check the first box.

Most Local Churches and Circuits will not have a corporate trustee. If there is no corporate trustee, leave the second box un-checked.

Individuals who are automatically disqualified must obtain a waiver of their disqualification from the Charity Commission in order to continue as a trustee. The Charity Commission will make a decision based on whether waiving the disqualification is in the best interests of the charity, amongst other factors. There is guidance on how waiver decisions are made.

You are signing to confirm that you have provided up to date and accurate information and that you are aware of all of your responsibilities as a trustee and will comply with them. Read this document thoroughly before signing.

Trustees must read the following Charity Commission guidance documents before signing:

- [Safeguarding Children and Young People](#) and such of the [associated guidance](#) as is relevant to your charity.
- [Examples of Personal Benefit](#)
- [CC3](#) – The Essential Trustee
- [CC30](#) – Finding New Trustees

Signing this declaration without having read these documents will result in the submission of a false declaration. The submission of a false declaration may lead to civil legal proceedings against any or all of the charity trustees and may lead to the disqualification of any or all of the charity trustees.

For information about how your personal data is used please refer to the relevant privacy notice, which is available at: <https://www.tmcpc.org.uk/about/data-protection/managing-trustees-privacy-notice>